

NEWPORT PARISH COUNCIL**Minutes of a Meeting of the Council held at 7.30pm on
Monday 7th December, 2020 by Zoom**

<u>Present:</u>	Cllr H. Bowman	(HB)	(Chairman)
	Cllr D. Alexander	(DA)	
	Cllr S. Amos	(SAm)	
	Cllr S. Ayles	(SAy)	
	Cllr S. Burton	(SB)	
	Cllr J. Emanuel	(JE)	
	Cllr S. Naik	(SN)	
	Cllr A. Sampson	(AS)	

In attendance:

Mrs C. Griffin	Parish Clerk
Mrs E. Edwards	Responsible Financial Officer
Dist Cllr N. Hargreaves	(NH)
Cty Cllr R. Gooding	(RG)
4 members of the public	

20/388 Apologies for absence

Apologies received from Cllr A. Gerard (private commitment), Cllr R. Bengé (unable to connect to Zoom)

20/389 To receive any ‘pecuniary’ or ‘non-pecuniary’ interests relating to items on the Agenda

The following non-pecuniary interests were declared:

JE in 401.1, 402, and 403, DA in 401.3; AS in 402, SAy in 402, SN in 400, 401.1 and 402.1 and 402.2; SAm in 391 and 400; HB in 393, 394, 397, 401.2 and 401.3.

20/390 Public participation session (To discuss questions sent to the Clerk, by email from members of the public)

Residents present at the meeting raised the following matters:

- There is a lot of concern in the Wicken Lea area and in the village as a whole regarding planning application UTT/20/3039/PIP Land south of Bury Water Lane. Are you aware of the significance of a PIP application as you have probably not had to deal with one before and could it please be called in?

JE advised that this is the first time the PC have seen a “Planning in Principle” (PIP) application and some information has been circulated. We understand that instead of submitting an outline application and then a full application, it is a cut down version and establishes whether development is permitted in principle. All the details are dealt with by reserved matters. There is a short time scale to respond.

NH advised that he has made a request to call the application in to the UDC Planning Committee and if there is a problem he will raise with the Chairman of the UDC Planning Committee.

- Some time ago residents asked if it would be possible for the PC to put something on Newport Newline regarding planning applications so they are highlighted to the village?

JE reported that she has updated the current planning applications list and they can be loaded on to Facebook but it will not be possible to do this on the same day as an application is submitted. However, we will try and do it weekly. NH advised that all plans are available on the UDC website, www.uttlesford.gov.uk/planning select Newport.

- I have previously raised the possibility of street lighting on School Lane. Could you please let me know if there has been any progress?

The Chairman advised that the PC did discuss this but the general feeling was that as we are a rural village it would make it too urban. Therefore, it was decided not to pursue the matter. RG advised that this was discussed at the Local Highways Panel meeting but owing to the rural locality and insufficient funding this was not progressed, but he would be happy to raise it again if it is considered desirable. The PC will give this further consideration.

JE advised that at present the PC has a list of objections to the PIP application and if we decided to put in a request for street lighting on School Lane it may water down the objections. We must be aware that should this application be approved it would open up the floodgates for development in that area of the village.

20/391 To receive a report from our Community Special Constables

The Community Special Constable had sent the following report

Our first CSC has been on duty in Stansted Airport for the last few weeks but will be back in Newport on 17th December.

He has now completed 98% of the training.

He has a fitness test (bleep test) on 16th Dec. which he feels sure to pass.

Has to have a " Final Statement " from his supervisor and then a " Final Rideout ", which is a patrol with an assessment.

He has been watching comments on Facebook and will follow up on ongoing problems when he returns on 17th December.

Our second CSC has been unable to volunteer the last few weeks due to a personal problem, but expects to be back after next week.

A resident, who was present at the meeting offered to help join some of the CSC patrols if he could obtain the necessary authority.

20/392 To receive reports from District and County Councillors

Cty Cllr Ray Gooding had sent the following report:

My apologies for the late presentation of this report but I am sure that Parish Members will be aware that there have been significant flooding issues on the London Road. I have therefore requested a chronological review of what has happened and what the cause of the flooding has been because I am aware that there has been significant speculation surrounding the event. The details are as follows: -

- The Drains were last inspected and jetted in May 2020 and at that time only minor residual defects to the system were reported but not requiring further works.

The events of the last few days were as follows: -

- 3rd December. The River Cam burst its banks. A closure was put in place by the Police. This was not a drainage issue.

- 4th December. The river levels continued to rise throughout the day especially in the afternoon. The road became more flooded, this again was not a drainage issue, it was the river flooding the carriageway. The police closure was still in place. The Essex Highways gang attended to check the closure as the public were moving it to try and drive through.

- 5th December. The river levels began to slowly lower; the Essex Highways gang rechecked the site (along with our other closed sites) to see if they could take any other action, e.g. pump or re-open. They could not as the River Cam had still not gone down sufficiently to allow the carriageway flooding to be discharged back to the river. The gang again informed that the public were still trying to access it and the Traffic Management had been moved again. They also informed that where water had receded slightly there was a silt build up on the carriageway from the river.

- 6th December. River levels across the county had generally gone down to a normal level, however the Cam was still high at this point and the road was still not suitable to open, or pump. The public had again been moving Traffic Management and trying to drive through.

- 7th December. A gang were sent again this morning to re-inspect the site again to see if river levels had dropped enough for this flooding to be `isolated` from the river and dealt with on its own, e.g. by pump. The Traffic Management was again reinstated, and it was agreed that the new silt emanating from the river was on site so the gully's will be jetted once they are visible. It is evident that today was the first time any action to remove water could have happened due to the River Cam's levels.

I hope that this outlines the course of events but will ensure that the correct information is circulated. I hope that this outlines the course of events but will ensure that the correct information is circulated in the next few days.

On other matters Covid-19 continues to dominate the agenda and we have seen levels of infection rising very slightly again throughout the County but particularly in Basildon where it is anticipated that the infection rate could reach 400 per 100,000. The rate in that district is unusual in that a significant proportion is in the 10 to 17 age group. However, there is no evidence that this is being passed in schools and whilst several the secondary schools in the district have moved to remote learning, in some instances the levels of infection remain very low. Having said that Uttlesford remains at a low level and ECC through our Director of Public Health are maintaining a close watch on developments to ensure that areas of low numbers are not adversely judged because of other locations.

RG was asked if he was aware that ECC are putting on their twitter feed that the flooding is entirely due to the River Cam bursting its banks. The only place the river has burst its banks is on the Common. RG said he has been given the information which is included in his report but will check the detail and come back to the PC.

JE said there may be some confusion between flooding at the bottom of Sparrows End Hill and with outside Shortgrove. More investigation is required because residents of Sparrows End Cottages have said the gullies are full. RG advised that more investigations are taking place.

DA advised that the gullies are not big enough to take the run off from Salmon Fields. The water is just not draining away and pipes may be undersized for current usage.

Newport Doctors Surgery have reported the impact the flooding has had on the running of the Surgery.

The Chairman said that as the old A11 is the relief road to the M11, serious difficulties are caused if the traffic cannot get through and if the Fire Service is unable to get out there is a real issue. ECC Highways need to review the old A11 and ensure it is not severed for any period.

RG advised that the road should be open tomorrow, Tuesday, 8th December, but the river may need to be dredged further down. ECC are investigating this with the Environment Agency.

Cllr Neil Hargreaves reported that:

- UDC have purchased a former banana ripening warehouse in Canfield. This will mean that the UDC bin lorries that are currently kept in the centre of Great Dunmow can now be kept in Canfield. This will be a significant improvement.
- I have been approached by the owner of the rural piece of Shortgrove as he wants to talk to me about his plans. I would suggest that he comes and speaks to the Planning Working Group as well if this is acceptable. The planning working group confirmed they were happy to do this and will advise NH of some suitable dates.

20/393 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 2nd November 2020 (by Zoom)

An amendment was made to 20/379 in the Clerk's report, Shortgrove Trees, to read "The PC will make an application to UDC to apply for the TPO's"

With this amendment It was resolved that the Chairman should sign the minutes as approved.

Proposed: AS

Seconded: SAY

All agreed

20/394 Chairman's comments

The Chairman complimented the Editor and everyone involved in the Winter edition of Newport News.

There has recently been a gas leak in Frambury Lane, outside my house. It is now leaking again so there may be a further road closure.

Please submit your reports in advance of the Council meetings.

20/344 To receive the Clerk's Report, circulated prior to the meeting

Duly received.

Gaces Trust - The Gaces Trust have been looking into improving the access to Gaces Meadow, particularly from Meadowford, The current entrances are not wheelchair or pushchair friendly and the slopes are hazardous. They have obtained quotations from the contractor who tarmacked the bridleway to the Recreation Ground. Part of this proposal would be to move the current fence and entrance to the playground and provide a new access to Gaces Meadow from Meadowford. The current entrance is very narrow, with protruding tree routes, and is certainly a trip hazard. The Gaces Trust are happy to make a contribution to the cost and have asked the tennis club for a contribution, but would need to source grants from elsewhere for the work. Hopefully funding can be found for all entrances but the priority would be The Meadowford and Tennis Court entrances. The issues for the PC would be:

1. Manage the project from a financial viewpoint ? (this will enable the VAT to be reclaimed and avoid any planning permission costs).
2. Arrange for the playground fence to be moved.
3. Make a financial contribution towards the project.
4. Submit details to Uttlesford to ensure there are no Planning Permission issues

The final specification etc., will need to be agreed before a contract is awarded.

This arrived after the Agenda had been prepared, therefore I will include on the agenda for the January meeting.

Bricketts - Following the request from Enterprise Property Group regarding the naming of the development, I advised them that the Council would like to propose Ingham Close. I received a reply thanking the PC for their suggestion but they tend to try and keep a connection between the site history and site name, so as the site was

used for brick manufacture in the 1870's and the existing building was named Bricketts in the mid 1900's they think keeping the name 'Bricketts' works.

District Councillor Funding - UDC has confirmed that the vacant Councillor's funding allocation of £500.00 can be used as a contribution to the Defibrillator which we are hoping can be placed on the Village Hall in Station Road.

ECC Funding available – Cty Cllr Gooding has allocated £1,000 to the PC to replace the Defibrillator in the High Street. The Defibrillator arrived today and will be placed in the High Street cabinet to replace the existing.

The Common - River Cam - I circulated a copy of the 1968 Bye law. I have contacted Essex Legal Services again and asked if there could be any liability or legal implications for the Council if a pipe was laid across the Common (which is VG 36) and into the River.

Recreation Ground Community Centre - Following a request from the Chairman of the Sports Committee a letter has been sent to the Architect which will accompany the application to the district council for pre-planning advice.

Diana Sell Playground - The playground will be closed week commencing 7th December in order for work to be carried out

Tree on Elephant Green - The quotation from Mercer Trees has been accepted and, as this is in the Conservation area, approval is being obtained from UDC to proceed.

Cannabis - I have heard nothing further from the Police regarding their investigation.

Compass Data base - Saffron Walden Town Council have confirmed that the other parishes contacted would like to be involved. Compass have agreed to the sharing of the subscription and will be sending an invoice to SWTC. We have now received an invoice from them for £277 as agreed. We should receive an email from Compass to get the system set up. SWTC very happy to help with this if necessary.

Whiteditch Lane - Judy has visited the resident on Whiteditch Lane regarding the clearance of her hedge. The resident has had a meeting with a representative from Moulton-Walker and asked if trees could be planted on the mound and also expressed concern regarding the pitch floodlighting.

The resident of Whiteditch Lane who raised concerns because his children ,who attend JFA, cannot use the path as it is still not open has sent me a copy of an email he received from Amhurst which has been sent to Judy.

Managing Pavement Parking - Following the last meeting a reply was sent to the consultation stating that any decision should be made at local level.

Summer Competition - After the last meeting I purchased the vouchers from the three different Shops and these were delivered by the Chairman of the Youth Club. I have completed and sent the form to the ECC Locality fund for reimbursement of £190. The balance of £30 will be paid by the PC. The Youth Club will cover the printing costs.

The entries have now been displayed in the window of the parish office.

Fire Pit - I sent a further email following the last meeting but I have still not received a reply and the licence has still not been signed by the Scouts. I have now contacted the Secretary who attended a PC meeting some time ago.

CURAT (Cam Upper Reaches Action Team) - I have circulated information received from the above.

Sign/light on the Railway Bridge - ECC have advised that as the sign is on the bridge it will not be a straightforward replacement. When it was installed they had to get Network Rail to issue a licence to enable works on their bridge to take place. In the meantime they are looking into a temporary sign.

Street Lights - Parish lights in London Road have been reported and repaired.

I have spoken to Castle Oak regarding the lights near the entrance to the Care Home which are disturbing one of our residents and he will call on the resident and hopefully resolve the problem.

New Memorial Seat on the Common - The two new bases have now been laid but unfortunately the memorial seat in the corner by the river has been vandalised. It has been proposed this should be replaced and is therefore included on the agenda.

2021 Census - I have ordered some publicity for the notice boards.

Councillor Training - At the moment I am unable to arrange a general EALC Councillor Training Course.

Health & Wellbeing Conference - Cllrs Sandra Amos and Samantha Nail attended this conference on Thursday 26th November.

Reports - Applications for double yellow lines now have to be sent to the Parking Partnership at Colchester but for a new restriction a minimum of 75% support is required from residents living in the street. As the original request was to deal with the inappropriate parking in Bullfields I have spoken to Don and the matter will be raised initially at one of our informal meetings to consider an alternative solution.

The bin in Wicken Road will not be replaced. The dog bin on Gaces Acre, which has a broken lid will be replaced.

I have asked ECC to repaint the crossing outside Nisa.

Complaints have again been received regarding the parking in Wicken Road. Some years ago we did try to get yellow lines to prevent this but residents objected. If you would like me to make another application please let me know. **To be discussed at next meeting.**

Following all the concerns regarding the cables/hoses in White ditch Lane and Bury Water Lane I have emailed the Infrastructure team at Capita for more information and I am awaiting a reply.

I received a report from a resident of a tree damaging a pavement and potentially his wall in Cambridge Road. Following a visit from the Highways Inspector I received a

20/400 To receive a report on the Health and Wellbeing Conference

SAM and SN attended the Conference on 26th November and SAM had circulated the following report prior to the meeting.

1 The Health and Wellbeing strategy was introduced by Mike Gogarty. It came in to being to give an overview of the different organisations that have been introduced since the lockdown.

It has been recognised that the biggest problems are loneliness and obesity, more than medicines or air pollution, and local organisations are best placed to do most to remedy the situation.

Asked Parish Councils to encourage walking by keeping footpaths clear and adding benches along footpaths. Some PC's have "Talking Benches " where walkers can activate a message/history of the area.

Microgrants available for these, contact Danielle Frost (speaker 2)

Liaise with GP's. Ask what we can do to help. Do they have patient participation groups?

Do they do " Social Prescribing "?

2 Danielle Frost - Role is to develop ideas and projects.

ECC want each council to achieve what is required to " add value " to lives.

Forum created for each council to assess where we are and where to get the support needed. (Samantha is preparing this for Newport). What is blocking the plan and have we looked at

possible local partnership links in our community.i.e. Rotary. WI,

Gave examples of projects that have already had microgrants. Polytunnel on allotment, picnic tables, community fridge, community herb garden, nature trail noticeboard, creating walks for wheelchairs.

3 Kirsty O'Callaghan - Introduced "Tribe". Virtual training app. which is free to all PC's. It can check if volunteers are DBS checked. "Corales " people who are interested in caring and allows councils to

" wrap " people in particular relevant projects.

Tribe is trying to encourage new volunteers who only have an odd hour or willing to do a one off project.App. idea to encourage youth into volunteering.

ECC formed " Community Campaign Model " on social media.in March to inform, promote and assist the 7,000 volunteers. They have assessed the average reading age is 8yrs so felt social media was the key to understanding the govt. rules.

4 Paris Moakes - Diabetes Network Quality Improvement Manager

Wants us to identify areas needing strategies. Looking to us for ideas to get the message out.

5 Hollie Wood - Active Essex Local arm of dept. for Health, Media and Sport.

Asked us to read " Changing 1 Million Lives " and give feedback.

She has 14 active networks and a pot of money for new initiatives.

Should be doing 240 minutes of exercise a week. Quarter of Essex doing less than 30 minutes.

App called Active 10.

You Tube has 270 videos, search " Keep Essex Active "

6 15 minutes of exercise lead by Kelly Harman7 Sinead Connor - Essex Wellbeing Service and Care Navigation.

Established in 10 days in March. Grew from 3 to 300 call handlers in a week because of Covid.

" Care Nav plus " is a single point of access to expertise and resources across ECC partners to meet the needs of the most vulnerable.(e.g. Hospital discharge, welfare checks, phone calls)

across hundreds of volunteers.

8 Jules Pretty - Professor on Climate Emergency at Essex University.

Gave a scary presentation on the planet's climate change.

Each human being averages 7 tons of carbon footprint per year. Must get that down to 1 ton.

Showed a chart of different changes we can do. Largest is to change your energy supply to renewable.

It reduces our carbon footprint by 1.6 tons.

9 Diane Palmer - Veterans and Men's Health.

Expertise is in transition from military to civilian life, particularly when a person is discharged with mental health problems.

" Veterans Gateway " will have contacts for any problem.

British Legion - Veteran's Breakfast Association

Diane Palmer is THE person for veteran's rehabilitation.

AS raised a question regarding volunteers. SN will forward the contact details to AS. There was a wealth of information given if anyone else is interested.

20/401 To receive reports/updates on Infrastructure Maintenance**401.1 To receive an update on drainage work on the River Cam adjacent to The common and on Wicken Water at the bottom of School Lane**

JE reported that she had been in touch with the contractor and he is going to help her with the application for the permits to submit to the Environment Agency.

401.2 To approve the replacement of a memorial bench on the Common and handrail on the steps from the Village Hall car park to the Common

It was agreed that a new memorial bench should be purchased cost, up to £700.00. A quotation will be obtained for replacing the handrail.

Proposed: HB

Seconded: JE

All agreed

401.3 To approve a quotation for installing CCTV cameras on the Common and replacing the CCTV equipment at the playground

It was proposed that a quotation of £1,300 for installing CCTV cameras at the Common and £600 to replace the CCTV equipment at the playground should be accepted.

Proposed: JE

Seconded: SAY

All agreed

401.4 To approve a quotation for felling a tree at the Allotments

Deferred until next month as the quotation was not available.

401.5 To approve the purchase of a new dog bin for Gaces Acre

DA has looked at the bin and may be able to repair the lid. If not, a new bin will be purchased from Glasdon, cost £90.85 plus VAT.

Proposed: HB

Seconded: SAY

All agreed

20/402 To receive reports/updates on Planning**402.1 To receive an update on the planning application on land west of London Road following the meeting with the UDC Case Officer.**

The PWG have been through the Trivselhus application documents in detail and a proposed draft response has been circulated. Feedback is required by 9th December, closing date is the 11th.

The main issue on the Trivselhus application is the lack of affordable housing and it will probably be difficult to get the current proposals through the UDC Planning Committee. If they go below the 40%, social housing would be expected but it would have to be more than 6. The 40% affordable housing would equate to 36 affordable houses on this site. If they included social housing, the Right to Buy would apply. If they were put in the hands of a housing association they would be offered to people on the UDC waiting list and this would give protection. JE pointed out that the previous application included 20% affordable housing. SN said that 40% affordable was discussed with UDC at pre-application stage. The PC need to decide how many affordable houses, or social houses through a housing association, should be included in the scheme. Some members felt it should be 40%, but it should not be less than 20%.

JE pointed out that when the PC met with Maria Shoemsmith from UDC she advised that the financial viability assessment is confidential so we will not be made aware of whether the drainage scheme in Station Road and London Road is included. At the moment no decision has been made on whether access will be allowed for the drainage pipe across the Common.

402.2 To discuss the consultation on the UDC Statement of Community Involvement and Community Involvement Protocol

SN advised that she had circulated the following report which will be put on the parish website:

Uttlesford District Council invites our community to engage in a series of conversations about our new local plan. It's a chance to speak about the issues that matter to YOU. Feedback will be used to shape the new local plan, which will address housing, economic and infrastructure needs of the district over the next 15 years or more. It's an opportunity to share ideas, over the six months until spring 2021.

How will the consultation be carried out?

A Community Stakeholder Forum has been put together, featuring representatives from local groups and organisations; Forum members are independent volunteers from our community (they don't work for UDC) - their views are their own, and your view is equally necessary. The Forum begins the conversation on a wide range of themes - such as climate change, healthy lifestyles and homes. Each theme commences with an expert presentation, followed by a lively discussion with the Forum, and questions are then taken from members of the public. Each Forum meeting lasts approximately 2 hours, and the events are live-streamed online, and uploaded for people to watch later. After the Forum discussion, UDC hopes this conversation will be taken up by people within the district, with everyone welcome to contribute. Each theme forms a mini-consultation, debated by the Forum and chaired by Angela Dixon of Saffron Hall - and then it's over to UDC residents to participate. Will you share your views? It'd be much appreciated. I hope you have time to get involved.

Here's how to join in on the Local Plan public consultation.

Theme 1, 'where you live', kicked off on Wednesday 11 November, with UDC asking: what do you value about where you live and how you would like to see it improve in the future? The conversation was introduced by Dr Noha Nasser, eminent architect and academic, presenting on the characteristics of a walkable '15 minute neighbourhood'. The Community Stakeholder Forum then discussed what makes a neighbourhood special, and what needs improving. The consultation on 'where you live' is open for comments until 9 December. If you go to UDC's website, you can read a short document, watch the video presentation, and submit comments, which will be discussed by the Forum.

Theme 2, 'character and heritage', was discussed by the Forum on 25 November; this second mini-consultation began with a presentation by landscape architect and

master-planner, Noel Farrer. Online, you can see the presentation and the discussion document. Mr Farrer focused on the climate emergency, and need to reduce car-dependency in our rural area. The lively presentation is worth viewing and responding to. This segment of the consultation closes on 23 December 2020.

Theme 3, 'climate change' takes place on December 9, at 7pm. This will be an exciting session. If the climate emergency speaks to you, then please participate (see 'how to participate' below). Urgent change is necessary to avert the climate catastrophe - floods, wildfires, and disappearing glaciers are today's reality, and bode ill for the future. We must act now, and also persuade our leaders to do so. We have one planet, and should hand it to future generations in good condition. Join in, and please let UDC know your views.

Theme 4 – 9, to be announced in due course.

How to participate in the Forum meetings: All CSF events are live-streamed so that anyone can listen in. The recorded session is uploaded so anyone can watch it later. Pre-registration will be available via the Council's new Local Plan website. (www.uttlesford.gov.uk/new-local-plan)

Details about the Local Plan and consultation, information on the nine themes, the key dates and how to comment will be posted on the council's website at www.uttlesford.gov.uk/new-local-plan and social media channels.

Everyone who has an interest is encouraged to sign up for regular local plan information and updates by subscribing to the e-newsletter service here (<https://www.uttlesford.gov.uk/article/6865/Local-Plan-news>)

FAQs

Q: Who should respond?

A: anyone who lives in Uttlesford and has a view on our local area. Whoever you are, however long you've lived here - your views are relevant.

Q: How do I respond?

A: Go to UDC's website, at www.uttlesford.gov.uk/new-local-plan. Watch the Forum meetings, or if you are busy, watch it later and then respond online, or download a Word document and send that in (just follow the instructions) by the deadlines that are published online.

Q: I have no access to technology - how can I respond?

A: For those unable to access/use the website, if you want to respond then please let UDC know either by calling 01799 510510 or writing to: Local Plan Team, Uttlesford District Council, London Road, Saffron Walden, CB11 4ER. UDC has sent leaflets about the Local Plan Consultation to every postal address in the District, so everyone should hopefully have received one direct to their door.

Q: what sort of issues should I talk about?

A: Anything you care about. You are invited to dream big, and imagine your ideal community. Here are just a few ideas, but you will doubtless have your own : public transport upgrade required to electric buses (clean, green tech); cheaper and more frequent bus services including school buses; rail links improvement; libraries access; affordable housing for young/elderly/disabled; Post Office services in rural areas; exercise facilities for elderly/other groups; community spaces, e.g. facilities for mums and babies; refuges/help for domestic violence; investment in water and sewage (low water pressure, investment in water services, planning for drainage); seating benches to gather and meet, or rest while out and about; the climate emergency, reducing carbon, & what can we as residents do?; employment opportunities in our area; food bank usage and welfare benefits issues.

Your views are important. This is your local plan, so dream big – and please participate if you can!

Newport PC need to be more involved in this as we can say what is needed and what we would like to see in the village. The aim is to involve both residents and Parish Councils. Some concern was expressed as residents who are not on line cannot get access to the information. A leaflet should have been delivered to every house in the village from UDC showing how to respond and there are adverts in the local papers. The first consultation closes on 9th December.

NH encouraged residents to watch the Zoom meetings if possible. Details are on the UDC website and they should then respond. UDC have given a telephone number for the Local Plan team or you can write to them.

402.3 To receive a report from the Planning Working Group.

JE advised that she had forwarded a list and the PWG has now caught up with responses.

UTT/20/2805/LB _The Brown House has been approved.

UTT/20/2757/FUL Wyndhams Croft - response sent but not on the UDC portal. The Clerk has chased UDC.

Joyce Frankland Academy - Variation of conditions which are time consuming.

UTT/20/2829/FUL Debden Grange - NH has sent an objection. Main issues are serious overlooking issues, the whole site is dense, the loss of three parking spaces is unacceptable. NH has called in the application.

The Chairman thanked the Planning Working Group for the phenomenal amount of work they are doing which puts the PC in a very good light.

UTT/20/2697/HHF Viaduct Cottage, Bridge End (Comments by 30th November)

Erection of detached outbuilding to form home office

Comments already sent.

UTT/20/2705/LB Waterloo House, High Street (Comments by 7th December)

Installation of an air source heat pump to external rear wall.

UTT/20/2721/FUL The Joyce Frankland Academy (Comments by 7th December)

Proposed works to existing bridge and pathway including widening of bridge, re-surfacing works and the removal and repositioning of existing wall

UTT/20/2757/FUL Wyndhams Croft, Whiteditch Lane (Comments by 26th Nov)

Proposed erection of 2 dwellings and alterations to existing access following demolition of outbuildings. Alterations to existing access and car parking for existing dwelling

UTT/20/2805/LB The Brown House, High Street (Comments by 8th December)

Retention of change to external door, re-plastering of internal walls and ceilings, insertion of laminated floor and addition of internal door

UTT/20/2829/FUL Debden Grange, Bury Water Lane (Comments by 11th December)

Extension to the existing communal facilities area and a new craft room together with provision of allotments and additional hard and soft landscaping

UTT/20/2940/FUL The Joyce Frankland Academy Cambridge Road (Comments by 16th December)

Construction and installation of car park lighting to include eight 7metre high lamp columns fitted with LED lamps together with ancillary times and light controls. (Car park as permitted by UTT/18/0739/FUL and appeal APP/C1570/W/19/322420)

UTT/20/3039/PIP Land south of Bury Water Lane, Newport (Comments by 10th December)

Application for permission in principle on the erection of min. 3 dwellings and max. 4 dwellings.

UTT/20/3073/HHF 6 Belmont Hill, Newport (Comments by 25th December)

Internal and external alterations and repairs to main house. Internal alterations and addition of 6 solar panels on the roof of existing garage/annexe. Erection of greenhouse and gazebo in rear garden. Demolition of retaining wall in parking area to create additional parking.

20/403 To receive report/updates on Green Spaces and Sports**To receive an update on Footpath 4 from Whiteditch Lane to Bury Water Lane and agree to send a letter to UDC regarding the Section 106 funding.**

JE advised that UDC have been contacted regarding the path and they have made an error. They now have to go back to Amherst regarding the variation of conditions.

They have basically signed away £10,000. UDC have written to Amherst and we are waiting to hear back from them.

20/404 Items for next agenda

To approve the Precept and complete the application forms.

To discuss the proposal to improve the accesses on to Gaces Meadow.

To consider submitting an application for double yellow lines at the bottom of Wicken Road.

To discuss the abandonment of school children by a School bus.

Write to the parishes along the B1383 regarding the drains.

Report on the Community Stakeholder Forum on 9th December.

20/405 To discuss any Urgent matters of interest to the Parish

405.1 Photos of the drains have been taken and 50% of these are blocked with debris. NH said he has not seen any maintenance for the last two years and regular maintenance is required. DA said that at Shortgrove all the silt is actually earth which should be on the grass verge and telephone cables are in the water. SAy reported that ECC Highways do come along the High Street to clear the drains.

NH encouraged members to go on to the ECC website and report anything that is blocked. As far as Shortgrove is concerned some of the pipes between the drains are blocked.

The Clerk will request a plan from ECC showing all the drains.

The development at Salmon Field could be responsible.

405.2 SN advised that there is another Community Stakeholder meeting at 7.30pm on 9th December.

405.3 SAM reported that an email has been received from PC Matthew Harkness Rural Engagement Team, and he has offered to bring his men to the village on three different dates. The Clerk will ask if they could come on 30th January and obtain more information.

405.4 JE reported that on Friday morning, 4th December, when the roads were flooded one of the school buses dropped the children by the side of the road and drove away, some went across country, some of the students were ferried to school by the Police. To abandon children in a dangerous situation is unacceptable.

405.5 A resident thanked the Parish Council and Dist Cllr Neil Hargreaves for all their hard work. If help or support is required at the UDC Planning Committee with the plans from Debden Grange and the PIP application I am sure people will volunteer to speak, if necessary.

405.6 JE thanked NH for getting the Neighbourhood Plan across the line. We all owe you a massive thank you as you did a major part of the work and it was an amazing job.

The Chairman reiterated JE's thanks to NH and everyone else who helped. If it had not been for you I do not think it would have been completed as a tremendous amount of work was involved.

20/406 Date of next meeting

The next meeting will be held by Zoom on Monday, 4th January, 2021

The meeting closed at 9.18 pm.

Signed.....(Chairman)

Dated: 04.01.21