

NEWPORT PARISH COUNCIL

**Minutes of the Meeting of the Council held at 7.30pm on
Monday, 1st November, 2021 at Church House**

<u>Present:</u>	Cllr H. Bowman	(HB)	(Chairman)
	Cllr D. Alexander	(DA)	
	Cllr S. Amos	(SAm)	
	Cllr S. Ayles	(SAy)	
	Cllr R. Bengé	(RB)	
	Cllr S. Burton	(SB)	
	Cllr J. Emanuel	(JE)	
	Cllr. A. Sampson	(AS)	

In attendance:

Mrs C. Griffin	Parish Clerk
Mrs. E. Edwards	Responsible Financial Officer
Dist Cllr N. Hargreaves	NH
Community Special Constable	
6 Members of the public	

21/553 Apologies for absence

Cty Cllr Ray Gooding was attending another PC meeting but hoped to join the meeting later.

21/554 To receive any 'pecuniary' or 'non-pecuniary' interests relating to items on the Agenda

The following non-pecuniary interests were declared:

SAy in 565 and 568; SAm in 563; DA in 567.1; AS in 568; JE in 567 and 568; HB in 560, 567.2 and 569.

21/555 Chairman's comments

The Chairman reminded everyone that this is a Parish Council meeting held in public. Members of the public are permitted to raise questions under the public participation session. This has been flexible in the past but after this session has finished this evening, there will be no further intervention from the public.

21/556 Public participation session

The following matters were raised:

- It is not possible to get into the footpath at King Edward Mews from the top or the bottom because of the gate. The footpath proposal was put forward by one of the members of the Planning Committee.

The Chairman reported that the management company said they would comply with the law. Members of the Council met with the parties involved some months ago, but we have reached an impasse on this. JE advised that UDC discharged the conditions incorrectly. There is now a new interim Head of Planning at UDC and it was suggested this issue should be raised with her. The PC have spent a considerable amount of time on this and have tried to get the situation resolved in view of the dangerous bend. It was agreed this should be raised again with the new interim Head of Planning

- The sight lines from the Hill development are not there. There is no footpath down Bury Water Lane at this point. UDC set conditions but they are not checked. The PC should endeavour to get a footpath through the School to the main road.

The Chairman said the PC are doing all they can.

- Regarding infrastructure, at times we have raw sewage in Wicken Water at the bottom of School Lane. It has been reported to Anglian Water but nothing is done.

JE has written to our MP but has not received a response. We cannot answer for our MP.

- Will the road to the recreation ground have a footpath and street lights if the Trivselhus development goes ahead?
NH advised that there are already street lights and there will be a footpath.
- There is another ditch which comes from the motor way and runs into the Cam. It is full of rubbish and needs clearing.
- The Chairman said it is called an ephemeral stream.
NH advised that the new ECC Cabinet member for Highways will be visiting Newport to look at flooding in London Road, flooding in the north of Newport and other issues.
- There are two drains currently blocked in London Road. These have been reported on the ECC website.

21/557 To receive a report from our Community Special Constable

The following report was received and circulated prior to the meeting:

October 2021 Patrols conducted by A/S/Sgt 79258 and SC 80275

01 October - Speed checks on Wickham Road. Several drivers exceeding 35mph were given verbal warnings. 67% of drivers were within the speed limit of 30mph.

Foot patrol around Newport. Visited several business owners about our role and questioned whether any had any concerns (e.g. ASB). No problems reported. Met and spoke to many local residents who pleased to see uniformed Officers on patrol.

Alerted by a resident to a vehicle parked on Station Road with a Registration Plate that did not match the vehicle's identification number (VIN). Contacted the Essex Force Control Room for a vehicle check and discovered the vehicle was on trade plates. The vehicle was adjacent to the Central Garage so spoke to one of the

mechanics who advised that the owner had brought the car in for repair, but the garage could not fix the problem. The nature of the problem was such that the vehicle could not be driven. Contacted the owner and instructed him to arrange for removal of the vehicle within 48 hours. The vehicle was in fact removed the following day.

Spoke to a resident of Frambury Lane who complained about houses with multiple vehicles parking outside his home. Checked his address but there were no parking restrictions evident. Advised the resident this was not a Police issue.

04 October - Attended Newport PCC meeting. Introduced ourselves to members of Oliver's Lodge who were at the meeting.

13 October - 19.00 to 22.00. Vehicle and foot patrols around Newport, investigating areas where suspicious activities had been reported, including the recreation ground, railway station, car parks, footpaths and lanes. No concerns noted.

15 October - Met with members of the Oliver's Lodge Team (Alex, Hannah and Nick) to discuss how we might be able to support their plans and vision for the Club, and particularly our engagement with youngsters (children and youth) in the town. A very useful meeting and we will maintain contact with the Team going forward. Over the coming weeks we would like to meet with other community groups. We would welcome advice from the PCC on this point.

26 October - Follow-up on a request to meet with a resident in relation to a suspicious vehicle at their address which triggered an alarm during the night. The resident had noted the vehicle registration. Police National Computer (PNC) checks on the vehicle and the owner did not reveal any prior offences. Advised the resident to report any further instances, which will be investigated.

Patrolled an area of Whiteditch Lane following a report of possible drug dealing in the area. Nothing seen but have referred to the Community Team at Saffron Walden for further investigation.

Followed up on a report of a white van parked close to the junction of Franbury Lane and Cherry Garden Lane which is causing a potential obstruction. No registration number reported but assumed to be the vehicle in the photo.

Rule 243 of the Highway Code states you must not park opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space. The vehicle is clearly in breach of this. Unfortunately, we have not yet identified the driver. The vehicle is registered to a business address at Thundridge. Enquiries are ongoing.

17 October Speed checks on Wicken Road. Verbal warning given to one driver, but encouragingly 86% of drivers were within 32mph (allowing for a small margin of speedo error). See report below. We will continue with a programme of speed checks in problem areas and enforcement action will be taken if verbal warnings are not being

29 October - Vehicle and foot patrol focussing on areas where we have received reports of vandalism possible drug dealing. Also providing a visible presence to avert any problems with Anti-Social Behaviour (ASB) in the run up to Halloween. There will also be patrols out on the 4th and 5th November for firework displays.

31 October - Vehicle and foot patrol. Lots of public engagement with Trick or Treaters and dealt with youngsters doing anti-social cycling in the middle of the road.

Addendum - Essex Police Media Team have publicised details of Newport's new CSC's on the following Social Media accounts: ·

<https://www.essex.police.uk/news/essex/news/news/2021/october/uttlesford-community-specials> ·

<https://www.facebook.com/EPUttlesford/posts/2891970041115734> ·

<https://twitter.com/EPUttlesford/status/1453698032533389318>

Contact details for NhW and other social groups in the village to be forwarded to the CSC's.

The Chairman and Clerk thanked the Community Special Constable for his assistance throughout the month.

21/558 To receive reports from District and County Councillors

Dist Cllr Hargreaves sent the following report which was circulated prior to the meeting:

1. A new interim Head of Planning, Tracey Coleman, has been appointed. At the time of writing I have no details about her but will do by this evening
2. I am dealing with complaints about the new JFA hockey pitch lighting. It is not the light from the new ones but the reflection onto them from the old ones and from the sun. I have also reported a safety matter to JFA concerning wires from damaged construction security fences around the car park and foot path.
3. ECC Cllr Lee Scott is the new cabinet member for roads. He will be visiting the area to look at a traffic calming scheme for Quendon (agreed by the Highways Panel and with funding available but lacking progress to implementation) so I have also asked him to look at the flooding on London Rd Newport, the flooding north of Newport where drains with Essex County Council written on them were not cleared after the flooding, and just south of us North Hall Road which has been closed for 18 months
4. Improving the appearance of the High St is on the agenda. Just a heads up that if the funds from UDC for the planters are not spent they will need to be returned

Here are the notes from Howard, Judy and myself:

1. Remove poo bin under the chestnut tree on corner of Elephant Green
2. Remove noticeboard under the chestnut tree on corner of Elephant Green.
3. Upgrade the display arrangement in the PC office window.
4. At bus stop outside County House Interiors replace wooden rails with metal. See links below. Suggest metal hoop top railings.
5. Iron flower trough at top of concrete steps. Having looked again I think two there is too much concentration. Suggest one on other side of road from Dorringtons. I like the symmetry of a matching pair but happy to go with consensus.

6. Remove the two round tubs outside outside Dorringtons.
7. Request ECC to reduce the volume of metalwork, remove weeds and plant shrubs/trees on Sparrows roundabout.
8. Clean/paint litter bins (straighten bin near Country House Interiors) and bollards throughout village - suggest obtain quote from company to have it done professionally.
9. Replace/repaint bollards and railings on access route to pedestrian crossing outside Nisa.
10. Sand back and re-stain benches near The Residence and down from Saggars
11. Order 2/3 x plaques with Newport Parish logo - for Parish office and notice board/s.
12. Clean bus stop sign outside Chestnut Court
13. Untidy verge between Chestnuts and Limewood. Plant daffodils?

A neighbouring council has enquired about our CSC's and details have been given.

Cty Cllr Ray Gooding sent the following report which was circulated prior to the meeting:

Apologies for the extended report this time and I suspect that this will need to be circulated electronically rather than as a printed version. The details provided indicate the position regarding Covid up to Thursday 28th October and are intended to give details to the parish of the current situation in the county.

- Covid case rates in Essex have risen over the last week in all age groups to an average of 536 per 100 000 per week. This is now above the East of England rate of 522 and the national rate of 487. Within this, the rate in 11-18 year olds is 1,900 and the rate in over 60s is 233 per 100,000 per week
- While all Essex areas are showing a similar pattern, the rates in Chelmsford are now in the highest twenty nationally, at 763, with Rochford and Harlow also seeing recent large increases to 630 and 612 per 100,000 respectively. Also of note nationally is the rate in over 60s in Castle Point which, at 334, is again in the highest twenty areas nationally. We are looking to see if there is a specific reason in Castle Point for this rise.
- Our Director of Public Health does, however, see some early evidence that the rates overall in Essex, and among 11-18 year-olds in particular, have peaked and may be starting to fall. This is in line with national models, although the rise in older people is likely to take a further ten days or so before it starts to reduce.
- Hospital beds occupied by people who have Covid have increased by 37% to 190 over the last week with 39 ITU beds occupied by people with Covid (up 8 %). ESNEFT at Colchester saw nearly a doubling of people with Covid in their beds over the week and, based on their concerns around spread from visitors to patients within the Trust, have temporarily restricted visiting.
- While the numbers in hospital have increased this is far less than we saw last year, due to the protection provided by the vaccine. As the effectiveness of the vaccine wanes over time, it is essential that people get the booster when it is offered. This is the key way to stay safe. Over 150,000 people in Essex have had the booster to date with nearly 60% of people over 80 receiving the jab. Over coming weeks it is critical that we maintain the impetus to achieve

full booster coverage. Residents seeking to book their booster appointment are advised to contact the national booking service a few days after they have reached six months since their second vaccination. In addition, they may go to the walk-in centres for their booster. NHS advise that the walk-in sites available for boosters are not open for 12-15 year-old appointments unless residents are specifically informed otherwise.

- Some people with immune-suppression have struggled to access a third primary dose. EPUT have a helpline that people can call for advice. There are also some people awaiting a second dose who had Astra-Zeneca for their first dose and are now finding it hard to get a second AZ dose. Again, anyone in this position should call the EPUT helpline. **The number is: 0344 2573961.**
- To protect children from missing school and from illness, vaccination of 12-15 year-olds is important. This will be driven mainly through schools, with school visits planned until mid-December. Given the current case numbers, parents will also receive a letter from the national team informing them of a second option – booking a vaccine at one of the main vaccination sites – which can be done via the national booking system. The vaccination sites that are currently offering such bookings are:
 - Colchester United Football Club, Colchester
 - Alistair Farquharson Centre, Thurrock Community Hospital
 - The Lodge, Runwell
 - Clacton Hospital, Clacton

Unfortunately, nothing currently in Uttlesford - RG

- **It is recognised that not everyone has** easy access to one of the centres, and so additional drop-in clinics specifically for 12-15 year-olds are being set up. Parents will be notified of these via schools and local media. In the first instance though, parents are advised to get the vaccine via their school.
- A simple guide to what sites are available for which cohorts is currently being prepared and will be circulated as soon as available.

21/559 To receive the report from the Newport History Group regarding the Blue Plaque scheme and approve funding, circulated prior to the meeting

David Evans from the Newport History Group advised that the Essex Women's Commemoration project was promoted by the Lord Lieutenant of Essex, Mrs Jennifer Tolhurst. This is a project to celebrate and commemorate inspirational Essex women who may not have received the public recognition they deserve. The Newport project is one of a number of schemes and the Local History Group agreed to support the project. The candidates are Joyce Frankland, Hannah Wooley, Agnes Dawson and Adele Meyer. We have enough historical information for them to be regarded as credible candidates.

The first plaque, for Agnes Dawson, will be placed at 69 Wicken Road. The current homeowner is very supportive of the scheme.

Newport News supported the History Group and provided some funding in order for the scheme to commence but further funding is required to complete the project. A comprehensive report together with costings was circulated to Councillors in advance of the meeting and it was proposed that funding of £2,150.00 should be approved.

Proposed: HB

Seconded: JE

All agreed

The Chairman thanked David Evans and Ben Cowell for attending the meeting and said he felt this scheme would enhance the village. Although this project is for women, there is no reason why it should not be expanded.

21/560 To approve and authorise the Chairman to sign the minutes of the Meeting of the Council held on 4th October 2021

It was resolved that the Chairman should sign the minutes as approved.

Proposed: SAy

Seconded: JE

All agreed

21/561 To receive the Clerk's report

Duly received and circulated prior to the meeting. **Updates given at the meeting in bold.**

Picnic Tables for the Diana Sell Playground - I submitted an application to the UDC Community Grant Scheme for the tables but, as I did not have all the necessary information before the deadline, I am waiting to hear whether this will be included. I have circulated the Safeguarding Policy which was required for the application. At the last meeting one of the residents present was going to quote for these tables, but to date I have not heard from him.

Blue Plaque Scheme - I have been liaising with the History Group and details of the scheme and costs have been forwarded.

New Woodland Planting - I have received another email from the UDC Landscape Officer, asking if there are any potential sites in our control which would be suitable for new woodland planting. Cllr Amos attended the Essex Forest Initiative Briefing and will give a report at the November meeting.

Street lights - There is no problem with the actual light outside No. 2 Frambury Lane which has been reported by several residents. It is a problem with the electricity supply and has been reported to Power Networks.

Litter Bins - Our Caretakers are still reporting business and household rubbish in the street litter bins. They have been dealing with several issues reported to me including a potentially dangerous tree hanging over the pavement in London Road.

Churchyard - I received some complaints regarding grass cutting and these have been passed on to the Church Wardens.

Sparrows End Hill - A request was sent for the Rangers to clear the pavements of debris and litter and to cut back the trees to make it safer for pedestrians to walk on the path. I was advised that as this is a derestricted road then it would not be a suitable job for the Rangers to undertake. I have therefore reported to ECC and raised another report regarding the vegetation on the roundabout at the bottom of the hill.

Local Highways Panel - The Liaison Manager has confirmed that the following schemes are in validation awaiting funding:

- Extension to existing 20mph in the vicinity of the Academy, Bury Water Lane/School Lane.
- Review of the speed limit through Newport to assess for measures to improve the compliance of the 30mph speed limit.
- Investigations into a possible raised table at the crossing that links the two sides of the Joyce Frankland Academy.

The validation for the raised pedestrian crossing outside the Academy is taking place but this is unlikely to happen until the new year as priority is given to schemes which are already in the programme for delivery this year. If the validation deems this to be viable then it will be in the March meeting ready to include in the programme for 2022/23.

Drainage Pipe across the Common - Following the last meeting I contacted Geoff Gardner and sent the following questions which had been previously sent to the solicitor (GG replies in bold)

- As the Council owns the Common (registered as Village Green No. 36) should the Planning Inspectorate be approached to ensure this would not contravene any constraints? The Planning Inspectorate has no role in this as permission has already been given.
- If the Council did agree to this could there be any legal implications or liabilities for the Council? It is possible to block the scheme if access is required across land owned by the PC, but I note there are two other options. If the PC allows the drains to pass under its land then there needs to be an agreement with the developer that it pays all costs, including costs of preparing the agreement, deed of easement etc and indemnifies the PC against any future costs it may be asked to pay.
- Would it be possible to draw up a contract regarding future maintenance to ensure that the developer is responsible and not the Council if any problems were caused further downstream. Yes.

· Would you be able to offer us any guidance on compensation as an alternative scheme would significantly increase the developer's costs. I cannot do that, but any compensation would be based on the cost saving for crossing the PC's land plus a premium for what may be the best engineering solution.

Our solicitor at Tees has now advised that he has heard from a local MRICS who would be able to help us regarding this.

Our solicitor has also heard from the solicitor acting for Trivselhus and he is asking if there is a heads of agreement or other document setting out what has been agreed between the parties.

I have informed him that the Council have only given permission for the digging of trial holes on the Common.

A copy of the Ardent report was sent to the Village Hall.

Parking complaints - Following complaints regarding parking in Cherry Garden Lane, Frambury Lane and the High Street our Community Special Constables have carried out patrols in the evening in Cherry Gardens Lane, Hitch Common Rd, Frambury Lane and Wicken Rd but. at the time, saw no evidence of any vehicles obstructing the junctions or illegally parked. They will continue to patrol these areas as part of the regular patrols of the village and will provide a more detailed report of these for the next Council meeting. Another resident has suggested more yellow lines in the village.

JFAN, new floodlights -I understand there have been complaints about the new floodlights even though they are not yet connected.

Insurance - The insurance policy is due for renewal in November and we are already aware that we need to make some additions. Details have been circulated so please have a look through before the meeting on Monday.

I have received several emails from Gallagher requesting more detailed information on the construction of the Youth Club which Andrew Yarwood has assisted with.

CCTV Policy - A copy of the policy has recently been sent to UDC, the Community Special Constables and the Village Hall.

Remembrance - I have obtained the usual poppy wreath for Remembrance on Sunday 14th November.

Pearl Drainage should carry out the work at the bottom of Bury Water Lane in the next two weeks.

The drain at the bottom of Bury Water Lane is blocked. The Clerk will check it has been reported.

There will be no Remembrance Service in Newport this year. The Chairman will attend the service in Quendon and lay the wreath at the memorial in Newport.

21/562 To receive the Responsible Financial Officer's Report and approve accounts for payment, schedules circulated prior to the meeting

Duly received and circulated prior to the meeting:

The payment schedule totalling £6,888.85 for 14 items was approved.

Proposed: SAy

Seconded: JE

All agreed

All allotment invoices have been sent.

VAT claim has been submitted and received.

21/563 To receive a report on the Essex Forest Initiative (held by Zoom on 4th October, 2021

The following report was received by Cllr Amos and circulated prior to the meeting:

Speaker: John Meehan from ECC responsible for everything green/flooding.

In 2019 the leader of ECC set up the 5yr. plan for the E.F.I. with the prospect of planting 909,000 trees across Essex at a cost of £1 million. Target for UDC is 90,000 but they are behind in the plan at present

Woodland Trust are involved in delivering planting. PC's need at least .5 hectare (which I think is 5,000 sq metres) of land available for planting, which can be made up of smaller plots. PC. pays at least 10% of cost.

- 1 - After application we would get a visit to talk about design and aim of tree planting..
- 2.- They would suggest best types of tree depending on how wet/dry the soil or if habitat for wildlife.
- 3 - Help organise funding.
- 4 - Woodland Trust can deliver trees. Planting season March - November. They supply advice and support but we would need volunteers to plant.
- 5 - Landowners and farmers can apply. Called More Woods.

Saffron Walden have done it. Their contact is Dave McLellan .Woodland Trust - tom.moat@essex.gov.uk

Essex Forest Initiative - john.meehan@essex.gov.uk or 07827 976397. Head of Sustainability and Resilience at ECC.

Can join Queens Lord Lieutenant planting trees for Jubilee. Follow Queen's Green Canopy website to get a plaque to pin to trees and register on her interactive map.

It was suggested that:

- The local farmers and the owner of Shortgrove could be approached. (The Clerk will liaise with SAy)

- Four trees could be planted at the side of the bridleway to the recreation ground.
- JE will measure the Common, and areas in Barnard Close, Cherry Garden Lane, Bullfields and Frambury Lane.

21/564 To approve a request to obtain a quotation for a Tree Survey

The Chairman advised that the trees on the Common need inspecting. The Clerk reported that ECC carried out a survey in 2019. It was proposed that a further survey should be organised and then undertaken on an annual basis. The Clerk will obtain further details and estimates.

Proposed: HB

Seconded: JE

All agreed

21/565 To discuss the Council's Insurance policy and approve a long-term agreement for the future.

The current details had been circulated prior to the meeting and it was noted that some additions are necessary, i.e. CCTV cameras and 2 Defibrillators.

The Clerk said she had been contacted by the Insurance broker and has been in touch with the Chairman of the Youth Club regarding the building. We had a long-term agreement with Axa but we are unable to renew with them again. Further enquiries will be made regarding a claim.

Members were requested to send any further additions to the Responsible Financial Officer by 5th November. The current insurance policy expires on 11th November.

21/566 To approve the Safeguarding Policy, circulated prior to the meeting

It was proposed that the Safeguarding Policy which had been circulated prior to the meeting should be approved.

Proposed: SAy

Seconded: AS

All agreed

21/567 To receive reports/updates on Infrastructure/Maintenance

567.1 To receive an update on the new picnic tables for the Diana Sell Playground

DA showed examples of the colours available. The Clerk reported that an application was made to the UDC Community Grant Scheme. It was agreed that an order should be placed after a response is received from UDC.

Proposed: SAm

Seconded: SAy

All agreed

567.2 To receive a report on the Walkabout and discuss locations for dropped kerbs and request to LHP

The Chairman advised that he would meet with JE and look at the various locations for dropped kerbs. To be included on agenda for December.

567.3 To consider submitting a request to the LHP for a 20mph speed limit for the whole of Cherry Garden Lane and Frambury Lane

It was proposed that an application to make the whole of Cherry Garden Lane and Frambury Lane 20mph should be submitted to the LHP

Proposed: SAy

Seconded: HB

All agreed.

The CSC present confirmed that the 20mph speed limit could be enforced.

21/568 To receive reports/updates on Planning

568.1. To receive an update on the nomination of the land to the rear of the Coach & Horses public house as an Asset of Community Value.

AS advised that the nomination has been validated and will be heard at UDC on 17th November. Cordage have responded with a letter from their solicitors and there are a lot of points which need to be addressed. It was agreed that AS should obtain legal advice (JE will forward contact details for Polly Kerr at Tees) and an estimate. AS should also contact the legal department at UDC.

568.2 To receive a report on the meeting with Trivselhus

JE reported on the meeting which was positive and covered:

- Drainage and SUDS scheme
- Trivselhus would be contacting the PC's solicitor regarding a legal agreement.
- A separate meeting to be organised regarding the play area.
- Acoustic fencing to be at top of bank.
- The situation regarding the Ephemeral stream and culvert on London Road needs to be resolved by ECC.
- Agreement needed with ECC regarding the cycle path.
- Some boundary issues need to be resolved. Japanese knotweed in two properties which will be treated by Trivselhus and they will cover costs. There is a degree of encroachment from three properties, but this is not an issue as the boundary will be re-drawn.
- The drain under the garden of Lavender Cottage.

At present trial holes are being dug on the site by Trivselhus.

A small piece of land will be given to No. 19 Frambury Lane where the resident parks his car.

RB pointed out that there is a large badger set. Trivselhus will be made aware that residents have been contacted by the Badger Trust.

568.3. To receive an update on legal advice obtained regarding laying a drainage pipe across the Common.

The Clerk gave an update on the latest emails from the PC's solicitor. He has now given details of a contact at Cheffins who would be able to assist the Council. It was agreed that the Ardent report and questions raised previously should be forwarded to him. He will be asked to provide an estimate.

568.4 To receive a report from the Planning Working Group.

To discuss the following planning applications and any additional planning applications received after the publication of the agenda, agree responses and any other planning matters:

UTT/21/2886/FUL Land to the North West of Whiteditch Lane (Comments by 28th October) Erection of 2 detached dwellings (amended scheme to that approved under planning permission UTT/20/1755/FUL)

JE advised that the properties that have been built are not in accordance with the approved plans. UDC Enforcement have been advised. A request was made for this to be called in but that has now been withdrawn.

UTT/21/3037/FUL Reynolds Court, Gaces Acre (Comments by 12th November)
Proposed lay by for ambulance drop off.

UTT/21/3090/FUL Clarence House, London Road Newport (Comments by 15th November) Proposed conversion and amendments to roof space to create apartment including new roof light to front and rear elevations and new windows to rear and side gables

DA raised a question on the response to the application at the Piggeries, Debden Road, regarding access.

Draft responses to the above applications will be circulated and if members have any comments please submit before they are forwarded to UDC.

The Clerk advised that UDC Enforcement have been contacted regarding the Conifers in White Horse Lane.

21/569 To receive an update on the King Edward Mews footpath.

This was raised under 21/556 and members had nothing further to add.

21/570 Items for next agenda

To review Allotment rents.

Report on the meeting with the Academy.

To receive a report on the Walkabout and discuss locations for dropped kerbs and request to the LHP.

To discuss the co-option of a new Council member.

21/571 To discuss any Urgent matters of interest to the Parish

- The Chairman advised that the PC will be organising an Extraordinary meeting to discuss future plans for the Youth Club. Alex Harris, from Olivers Lodge, who was present at the meeting, outlined their proposals for the Youth Club building. We met with the Chairman of the Youth Club, Andrew Yarwood, as there is some 106 funding available so we have submitted a bid. Andrew

Yarwood wants to stand down from the Youth Club and asked us to think about stepping in. We decided to take it over and we have had some plans drawn up to change the internal layout. At present there are two rooms at the top which are not used so we want to extend the floor and have Youth Club upstairs and extend the School. We have incorporated a lift into the plans so we have access for wheelchairs and there is a second kitchen upstairs. We would like it to be for the community and be available for health visitors, mother and baby groups and a dementia café.

Details of the new identity logo have been produced. Initially we are planning to create a Youth Committee and we will canvas the youth of the village and hopefully they could report here at the PC meeting. We would also like to be involved in the new playground. The Chairman thanked Alex for her report.

- JE advised there is a meeting of the Curat Group on 18th November
- There is a UDC Forum meeting on 4th November 2021.
- JE advised that the PC need to reply to the Local Plan team regarding the Call for Sites by 29th November. JE will study and report back.
- JE asked for a letter to be sent to Essex Highways Emergency team thanking them for dealing very quickly with a drain at the top of Frambury Lane, a cover that was taken at the bottom of Frambury Lane and also for coming out straight away on Sunday when the wall collapsed at Parsonage House.
- SAm raised the Platinum Jubilee on 2nd June 2022. If we would like to order a beacon this needs to be ordered now. Details regarding celebrating the event will be discussed later.
- The Clerk advised that Samantha Naik has resigned from the Parish Council. The Chairman said she would be welcome to re-join at a later date.

21/572 To agree dates for:

572.1 Extraordinary meeting to discuss the Budget for 2022/23 and proposals received from Olivers Lodge for changes to the Youth Club building and agree to instruct solicitors to draw up a new lease. **This was arranged for Monday 15th November at 7.30pm at Church House**

572.2 An informal Zoom meeting in November **This was arranged for Monday 22nd November at 7.30pm**

572.3 Next Full Council meeting will be on 6th December 2021, 7.30pm at Church House.

The meeting closed at 9.40 pm.

Signed.....(Chairman)

Dated: 06.12.21

